# OPERATING INSTRUCTIONS



# EB 6901 EN

### Translation of original instructions



# SAM DISTRICT ENERGY

Web interface for local heat supply and district heating networks

Edition February 2022

### Note on these mounting and operating instructions

These mounting and operating instructions assist you in mounting and operating the device safely. The instructions are binding for handling SAMSON devices. The images shown in these instructions are for illustration purposes only. The actual product may vary.

- ➔ For the safe and proper use of these instructions, read them carefully and keep them for later reference.
- → If you have any questions about these instructions, contact SAMSON's After-sales Service (aftersalesservice@samsongroup.com).



The mounting and operating instructions for the devices are included in the scope of delivery. The latest documentation is available on our website at www.samsongroup.com > Service & Support > Downloads > Documentation.

### Definition of signal words

### 

Hazardous situations which, if not avoided, will result in death or serious injury

### 

Hazardous situations which, if not avoided, could result in death or serious injury

### 

Property damage message or malfunction

### i Note

Additional information

-\\.

Recommended action

1	Safety instructions and measures	7
1.1	Notes on possible property damage	9
2	General information	10
2.1	Concerning these operating instructions	
2.2	Features	
3	Creating an account	12
4	User registration	14
5	Navigation	17
5.1	Menu bar	17
5.2	Navigation bar	18
5.2.1	Overview level	18
5.2.1.1	Writing data to a CSV file	20
5.2.1.2	Customizing the device overview	21
5.2.1.3	Opening the device level	21
5.2.2	Device level	22
5.2.2.1	Refreshing reading*	23
5.3	Footer	24
6	Permissions	25
7	Alarms	
<b>7</b> 7.1	Alarms Reading alarms	
•	Reading alarms	26
7.1 7.2	Reading alarms Configuring alarms	26 27
7.1 7.2 8	Reading alarms Configuring alarms Devices	26 27 <b>31</b>
7.1 7.2 <b>8</b> 8.1	Reading alarms Configuring alarms <b>Devices</b> Adding and registering devices*	26 27 <b>31</b> 31
7.1 7.2 8	Reading alarms Configuring alarms Devices Adding and registering devices <sup>*</sup> Creating virtual devices <sup>*</sup>	26 27 31 31 33
7.1 7.2 8 8.1 8.2 8.3	Reading alarms Configuring alarms Devices Adding and registering devices* Creating virtual devices* Deleting devices*	
7.1 7.2 8 8.1 8.2 8.3 9	Reading alarms Configuring alarms Devices Adding and registering devices* Creating virtual devices* Deleting devices* Device settings	
7.1 7.2 8 8.1 8.2 8.3 9 9.1	Reading alarms Configuring alarms Devices Adding and registering devices* Creating virtual devices* Deleting devices* Device settings Device information	
7.1 7.2 8 8.1 8.2 8.3 9 9.1 9.1.1	Reading alarms         Configuring alarms         Devices         Adding and registering devices*         Creating virtual devices*         Deleting devices*         Device settings         Device information         Changing device settings*	
7.1 7.2 8 8.1 8.2 8.3 9 9.1	Reading alarms         Configuring alarms         Devices         Adding and registering devices*         Creating virtual devices*         Deleting devices*         Device settings         Device information         Changing devices*         Labeling devices*	
7.1 7.2 8 8.1 8.2 8.3 9 9.1 9.1.1 9.1.2	Reading alarms         Configuring alarms         Devices         Adding and registering devices*         Creating virtual devices*         Deleting devices*         Device settings         Device information         Changing devices*         Labeling devices*         Managing devices*	
7.1 7.2 8 8.1 8.2 8.3 9 9.1 9.1.1 9.1.2 9.2 9.3	Reading alarms         Configuring alarms         Devices         Adding and registering devices*         Creating virtual devices*         Deleting devices*         Device settings         Device information         Changing devices*         Labeling devices*         Managing devices*         Reading and configuring device-specific alarms	
7.1 7.2 8 8.1 8.2 8.3 9 9.1 9.1.1 9.1.2 9.2	Reading alarms         Configuring alarms         Devices         Adding and registering devices*         Creating virtual devices*         Deleting devices*         Device settings         Device information         Changing devices*         Labeling devices*         Managing devices*         Reading and configuring device-specific alarms         Opening the system scheme*	
7.1 7.2 8 8.1 8.2 8.3 9 9.1 9.1.1 9.1.2 9.2 9.3 9.4	Reading alarms         Configuring alarms         Devices         Adding and registering devices*         Creating virtual devices*         Deleting devices*         Device settings         Device information         Changing devices*         Labeling devices*         Managing devices*         Reading and configuring device-specific alarms         Opening the system scheme*         Reading device values*	
7.1 7.2 8 8.1 8.2 8.3 9.1 9.1.1 9.1.1 9.1.2 9.2 9.3 9.4 9.5	Reading alarms         Configuring alarms         Devices         Adding and registering devices*         Creating virtual devices*         Deleting devices*         Deleting devices*         Device settings         Device information         Changing devices*         Managing devices*         Managing devices*         Opening the system scheme*         Reading device values*         Writing device values*	
7.1 7.2 8 8.1 8.2 8.3 9 9.1 9.1.1 9.1.1 9.1.2 9.2 9.3 9.4 9.5 9.6	Reading alarms         Configuring alarms         Devices         Adding and registering devices*         Creating virtual devices*         Deleting devices*         Device settings         Device information         Changing devices*         Labeling devices*         Managing devices*         Reading and configuring device-specific alarms         Opening the system scheme*         Reading device values*	

### Contents

9.8.1	Renaming a heating circuit	
9.8.2	Parameterization of heating circuits*	
9.9	Showing meter reading*	
9.10	Analyzing devices*	
9.10.1	Saving the graph to a PNG file	
9.10.2	Configuring the graph visualization	54
9.11	Adding users and sharing devices*	57
9.12	Configuring values	59
9.12.1	Selecting values*	59
9.12.2	Defining values*	61
9.12.3	Controller backups	61
9.12.4	Editing firmware settings	62
10	Tools	
10.1	Мар	64
10.1.1	Analyzing device values*	67
10.2	Generating statistics*	69
10.3	Viewing Smart Detection*	71
10.4	Searching for devices	73
	0	
11	User profile	
<b>11</b> 11.1	5	
	User profile Changing profile settings of 'My profile' Viewing invoices*	76 78
11.1	User profile Changing profile settings of 'My profile'	76 78
11.1 11.2	User profile Changing profile settings of 'My profile' Viewing invoices*	76 78 79
11.1 11.2 11.3	User profile Changing profile settings of 'My profile' Viewing invoices* Changing the online design of SAM DISTRICT ENERGY*	76 78 79 80
11.1 11.2 11.3 11.4	User profile Changing profile settings of 'My profile' Viewing invoices* Changing the online design of SAM DISTRICT ENERGY* Access privileges	76 78 79 80 80
11.1 11.2 11.3 11.4 11.4.1	User profile Changing profile settings of 'My profile' Viewing invoices* Changing the online design of SAM DISTRICT ENERGY* Access privileges Managing administrators* Managing device groups*	
11.1 11.2 11.3 11.4 11.4.1 11.4.2	User profile Changing profile settings of 'My profile' Viewing invoices* Changing the online design of SAM DISTRICT ENERGY* Access privileges Managing administrators* Managing device groups* Managing user groups*	
11.1 11.2 11.3 11.4 11.4.1 11.4.2 11.4.3	User profile Changing profile settings of 'My profile' Viewing invoices* Changing the online design of SAM DISTRICT ENERGY* Access privileges Managing administrators* Managing device groups* Managing user groups* Managing mailboxes*	
11.1 11.2 11.3 11.4 11.4.1 11.4.2 11.4.3 11.4.4	User profile Changing profile settings of 'My profile' Viewing invoices* Changing the online design of SAM DISTRICT ENERGY* Access privileges Managing administrators* Managing device groups* Managing user groups* Managing mailboxes* Managing API token*	
11.1 11.2 11.3 11.4 11.4.1 11.4.2 11.4.3 11.4.4 11.4.5	User profile Changing profile settings of 'My profile' Viewing invoices* Changing the online design of SAM DISTRICT ENERGY* Access privileges Managing administrators* Managing device groups* Managing user groups* Managing mailboxes* Managing API token* Viewing the connection status*	
11.1 11.2 11.3 11.4 11.4.1 11.4.2 11.4.3 11.4.4 11.4.5 11.5	User profile Changing profile settings of 'My profile' Viewing invoices* Changing the online design of SAM DISTRICT ENERGY* Access privileges Managing administrators* Managing device groups* Managing user groups* Managing mailboxes* Managing API token*	
11.1 11.2 11.3 11.4 11.4.1 11.4.2 11.4.3 11.4.4 11.4.5 11.5 11.5.1	User profile Changing profile settings of 'My profile' Viewing invoices* Changing the online design of SAM DISTRICT ENERGY* Access privileges Managing administrators* Managing device groups* Managing user groups* Managing mailboxes* Managing API token* Viewing the connection status* Selecting columns API Annex	
11.1 11.2 11.3 11.4 11.4.1 11.4.2 11.4.3 11.4.4 11.4.5 11.5 11.5.1 11.6	User profile         Changing profile settings of 'My profile'.         Viewing invoices*         Changing the online design of SAM DISTRICT ENERGY*         Access privileges.         Managing administrators*         Managing device groups*         Managing mailboxes*.         Managing API token*         Viewing the connection status*         Selecting columns.         API         Annex.         Secure login	
11.1 11.2 11.3 11.4 11.4.1 11.4.2 11.4.3 11.4.4 11.4.5 11.5 11.5 11.5.1 11.6 <b>12</b>	User profile Changing profile settings of 'My profile' Viewing invoices* Changing the online design of SAM DISTRICT ENERGY* Access privileges Managing administrators* Managing device groups* Managing user groups* Managing mailboxes* Managing API token* Viewing the connection status* Selecting columns API Annex	

### i Note

Headings marked with an asterisk (\*) describe actions that can only be performed by users with certain privileges or share rights. Privileges and share rights can be found in the user profile (see section 6).

Window 1: Creating an account	12
Window 2: Login	
Window 3: Saving a CSV file (Microsoft Windows window)	22
Window 4: Table configuration	
Window 5: Sending feedback	
Window 6: Configure alarm - Device selection	
Window 7: Configure alarm – Conditions	
Window 8: Configure alarm – Alarm	
Window 9: Add device	
Window 10: Create virtual device	34
Window 11: Deleting entries	
Window 12: Settings	
Window 13: Manage labels	
Window 14: Address	40
Window 15: Contact person	40
Window 16: Further information	40
Window 17: Write values (coils)	43
Window 18: Write values	44
Window 19: Temperature set point	47
Window 20: Operating mode	48
Window 21: Schedule	48
Window 22: Renaming a heating circuit	49
Window 23: Parameterization for fixed set point control	
Window 24: Parameterization for gradient characteristics	51
Window 25: Parameterization for four-point characteristics	
Window 26: Export as image	54
Window 27: Configuring visualization	55
Window 28: Configuring visualization (extended mode)	55
Window 29: Adding user	57
Window 30: Transfer permissions	
Window 31: Select values	60

### Contents

Window 32: Defining values	61
Window 33: Backup of the controller configuration	62
Window 34: Firmware settings of SAM MOBILE Gateway	63
Window 35: Device groups	82
Window 36: Sharing groups	
Window 37: User groups	
Window 38: New mailbox	
Window 39: Creating API token	91
Window 40: Select columns	

# 1 Safety instructions and measures

### Intended use

SAM DISTRICT ENERGY is a web-based solution for managing, controlling and optimizing heating systems in the local heat supply and district heating networks.

### Reasonably foreseeable misuse

The heating system can be controlled remotely with SAM DISTRICT ENERGY. It is particularly useful to perform the configuration and parameterization of connected TROVIS 55xx Heating Controllers. As a result, it is important that the heating controller settings are not changed if they affect the operation of the heating system.

### Qualifications of operating personnel

The heating controllers must be configured and set by trained and experienced personnel only. According to these operating instructions, trained personnel refers to individuals who are able to judge the work they are assigned to and recognize possible hazards due to their specialized training, their knowledge and experience as well as their knowledge of the applicable standards.

### Personal protective equipment

No personal protective equipment is required.

### **Revisions and other modifications**

Revisions or other modifications to SAM DISTRICT ENERGY are not authorized by SAMSON.

### Safety features

SAM DISTRICT ENERGY can only be accessed and operated by authorized users. The following restrictions apply:

- Client-based access is only possible. This means that users only have access to their own
  assigned clients. Clients are usually companies or organizations that use SAM DISTRICT
  ENERGY to manage heating systems. This client-specific access ensures that users only
  can read and write data belonging to their own company or organization.
- Various user privileges can be assigned to certain users to allow them to perform various executable actions in SAM DISTRICT ENERGY.

Clients using the full version can choose between standard login and login with a two-factor authentication. Two-factor authentication serves as additional protection against phishing, pharming and other types of cyber attacks. Users can only log into SAM DISTRICT ENERGY after entering a verification code with this login option. SAM DISTRICT ENERGY is hosted by a professionally managed data center in Germany (certification according to ISO 9001, ISO 27001, ISO 27017, ISO 27018, C5, PCI DSS Level 1). High security standards are achieved through infrastructural and organizational measures (e.g. access control, interruptible power supply, redundant power and network supplies). Data processing is based on the EU General Data Protection Regulation (GDPR)/German Federal Data Protection Act (BDSG).

HTTPS connection (TLS encryption) is exclusively used for communication in SAM DISTRICT ENERGY. Only identified SAMSON gateways can be connected with SAM DISTRICT ENERGY (AES-256 data encryption). HTTPS connection is used for access to REST interfaces.

All data in SAM DISTRICT ENERGY are regularly saved. When connection problems occur, some data are saved temporarily for up to 14 days and transmitted upon reconnection.

### Warning against residual hazards

The settings in SAM DISTRICT ENERGY have a direct influence on the connected heating controllers and the final control elements (e.g. pumps, control valves etc.) installed in the heating system. To avoid personal injury or property damage, plant operators and operating personnel must prevent hazards that could be caused in the final control element by the process medium, the operating pressure, the signal pressure or by moving parts by taking appropriate precautions. Plant operators and operating personnel must observe all hazard statements, warning and caution notes in the referenced documents.

### Responsibilities of the operator

Operators are responsible for proper use and compliance with the safety regulations. The operator is obliged to provide these operating instructions as well as the referenced documents to the operating personnel and to instruct them in proper operation. Furthermore, operators must ensure that operating personnel or third parties are not exposed to any danger.

We recommend that operators make users of SAM DISTRICT ENERGY aware about the issue of IT security within the organization or company.

### Responsibilities of operating personnel

Operating personnel must read and understand these operating instructions as well as the referenced documents and observe the specified hazard statements, warnings and caution notes. Furthermore, operating personnel must be familiar with the applicable health, safety and accident prevention regulations and comply with them.

### Referenced standards, directives and regulations

None

### **Referenced documentation**

The referenced mounting and operating instructions are available in SAM DISTRICT ENERGY under device information (see section 9.1).

# 1.1 Notes on possible property damage

### 

# Malfunction of the connected heating controller due to configuration and parameter settings that do not meet the requirements of the application.

Changes to the configuration and parameters have a direct effect on connected heating controllers as well as final control elements that they control.

- → Do not give users access to devices unless they are able to appraise the effects that changes to parameters and configurations will have on devices.
- → Only assign user privileges that users need to perform their work.

### Risk of security breach after a data security incident.

In line with the latest standards and to ensure data security, the data saved in SAM DISTRICT ENERGY are exclusively saved in professionally managed computing centers in Germany. Additional security measures taken by users help significantly to improve the level of data security.

- → Delete user accounts that are no longer used.
- ➔ Do not make the password accessible to third parties. Do not save them in a browser. Change passwords regularly.
- → Log out [▲ -> (→ Logout] to close SAM DISTRICT ENERGY.
- → Report any data security breaches and suspicious incidents to SAMSON by clicking [Information security] at the bottom of the window.

# 2 General information

# 2.1 Concerning these operating instructions

- Headings marked with an asterisk (\*) describe actions that can only be performed by users with certain privileges or share rights. Privileges and share rights can be found in the user profile (see section 6).
- SAM DISTRICT ENERGY is optimized for use with the web browsers Mozilla Firefox and Google Chrome. Some of the screenshots shown below may vary depending on the web browser you use. Functions remain unaffected in this case.
- The screenshots shown in this document are examples. Customized information or menu items are made evident (example: "customized text").

Cancel	Terminate action without saving changes.
Save	Confirm entry and exit.
Next	Confirm entry and move to next action.
Back	Terminate action without saving changes.
×	Terminate action without saving changes.
•	Next
•	Back
1	Sort entries
<i>C</i>	Refresh reading

### Recurring buttons in dialog windows

# 2.2 Features

There are two SAM DISTRICT ENERGY versions available:

- BASIC VERSION: version with basic functions
- FULL VERSION: version that includes all functions

In addition to the basic version, a client-based two-factor authentication can be activated (see section 4) and a controller backup can be performed (see section 9.12.3).

# 3 Creating an account

Initial account configuration depends on whether the client has opted for a standard login or login with two-factor authentication (see section 12.1).

The following applies to both login versions:

- Passwords expire every 90 days. Users must change their password to continue accessing the account.
- SAM DISTRICT ENERGY prompts users to change their password after 90 days.

Every user requires their own client-based account to use SAM DISTRICT ENERGY. In order to create an account, a new user must be authorized by an existing user of the same client (see section 9.11).

After authorization, new users receive an e-mail with a link to access SAM DISTRICT ENERGY.

- → Click on the activation link in the e-mail to open the 'Create account' window.
- → Enter your name, e-mail address and password.

Users can assign their own password. It must meet the requirements of SAM DISTRICT ENERGY concerning length and characters (see section 12.1).

→ Read and accept the terms and conditions by checking the 'I agree with Terms & Conditions' box (♥).

Read and accept the privacy policy by checking the 'I agree with Privacy Policy' box (𝒴).

→ Click [REGISTER] button.

An account cannot be created unless the boxes are checked.

The login successful message appears for clients using the basic version or clients using the full version but have opted for standard login.

SAM DISTRICT ENERGY	
Account anlegen	
Name	]
»E-mail address«	]
Passwort	]
Ich akzeptiere die Nutzungsbedingungen.	
Ich stimme der Datenschutzerklärung zu.	
REGISTRIEREN	
Sprache: DE	÷

Window 1: Creating an account

For clients using the full version with two-factor authentication, the 'Configuration two-factor authentication' window appears (see section 12.1.1).

Configuration two	actor authentication	×
SAM DISTRICT ENERGY Password).	supports authentification via RFC 623	8 TOTP (Time-Based One-Time
apps exist that can be us	ne with corresponding app. Dependir ed for authentication (e.g. Google Au Please install a suitable app prior to p	henticator, Microsoft
Scan the QR code in you activate two-factor auther	r app and then enter the displayed (si trication.	x-digit) numerical code to
Make absolutely sure	hat no unauthorised person can se	an the QR code!
	ER Show personal QR code.	
	2FA code	
After activation, you will	also need the app's numerical code to	login.
Deactivate 2FA		Cancel Activate 2FA

# 4 User registration

Once your user account has been created, you can open SAM DISTRICT ENERGY.

SAM DISTRICT ENERGY can be accessed using a link specific to the client (e.g. https://mandant.sam-digital.net).

Login depends on whether the client has opted for a standard login or login with two-factor authentication (see section 12.1).

The following applies to both login versions:

- Users can enter an incorrect password three times in succession before they locked out.
- Click [Forgot Password?] to reset your password.
- → Open login window (link from the e-mail sent confirmed your access).
- → Enter your e-mail address and password.
- → To change the language, click [DE -] and select the required language (Deutsch/English/Français).
- → Click [LOGIN] to open SAM DISTRICT ENERGY. The last page opened in SAM DISTRICT ENERGY appears for users of the basic version or users of the full version who have opted for standard login.

### 🔆 Tip

SAM'DISTRICT ENERGY	samson
»E-mail address«	
Password	
Remember me	
LOG	N
Forgot password?	Language: EN +



For clients who have opted to use the full version with two-factor authentication, users receive an automatically generated code on their authenticator app after entering a password. Users must then enter this pin into the logon window of SAM DISTRICT ENERGY.

After logging on successfully, the SAM DISTRICT ENERGY start screen opens (see page 16).

### Exiting SAM DISTRICT ENERGY

### → Select [ $2 \sim > 1$ Logout].

Logged-in users are automatically logged out after 15 minutes of inactivity.

### User registration

Click the logo or [A], the meter overview appears in SAM DISTRICT ENERGY (i.e. start screen).



- Navigation bar (see section 5.2)
   Which elements appear on the navigation bar depends on the user privileges.
- (3) Footer (see section 5.3)

# 5 Navigation

# 5.1 Menu bar

The appearance of the menu bar depends on the page resolution of the mobile device.

View on a computer or laptop (e.g. screen width  $\geq$  768 pixels)

»LOGO«	Search Q	۴	• •	•
Open welcome page	Find names or labels	Go to alarms	Filter listed readings by device status	Add device Manage user profiles Logout

View on mobile devices (e.g. display width ≤ 320 pixels)

=	»LOGO«	Q	•
Open navigation bar	Go to the start screen	Find names or labels	Add device Manage user profiles Logout

## i Note

On mobile devices, 'Go to alarms' and 'Filter listed readings by device status' menu items are located in the user profile (♣ ◄).

# 5.2 Navigation bar

The navigation bar varies in the overview and device levels.

# 5.2.1 Overview level

Alarms, devices and tools are shown in the overview level.

The overview level is particularly suitable for change settings of several devices in one go. All gateways, SAM LAN Gateways, controllers, meters, Modbus devices and virtual devices are shown depending on the user privileges.



### Navigation

### Navigation bar in the overview level

¢	Alarm	Go to the alarm list and configure alarms (see section 7)
Devic	es	
Ø	Gateways	Go to gateway overview
I	SAM LAN Gateways	Go to SAM LAN Gateway overview
-8 8	Controllers	Go to controller overview
Ø	Meters	Go to meter overview
#	Virtual devices	Go to overview of virtual devices
?	Modbus	Go to overview of Modbus devices
Tools		
N	Мар	Load map (see section 10.1)
111	Statistics	Load statistics (see section 10.2)
Q	Search	Find devices (see section 10.4)

### Navigation

Executable actions		
1	Sort entries	
🖋 🔺 menu, followed by		
🛎 Share	Share selected devices <sup>1)</sup> with users (see section 9.11)	
🕒 Labels	Label selected devices <sup>1)</sup> (see section 9.1.2)	
🗘 Alarm	Configure alarms for selected devices <sup>1)</sup> (see section 7.2)	
Select values	Configure values for selected devices (see section 9.12)	
Write values	Write device data to selected devices <sup>1)</sup> (see section 9.5)	
・ 団 Delete	Delete selected devices <sup>1)</sup> (see section 8.3)	
I CSV	Write data to a CSV file (see section 5.2.1.1)	
Register device	Register new devices (see section 8.1)	
Add device	Adding new devices (see section 8.1)	
Create virtual device	Create new virtual devices (see section 8.2)	
Φ	Customize device overview (see section 5.2.1.2)	
<b>C</b>	Refresh reading	

1) Selecting devices:

→ Select devices by checking the box (☑) next to them. Check the box next to NAME to select all devices.

# 5.2.1.1 Writing data to a CSV file

- → Select devices from which information is to be written to a CSV file (♥). If a device is not selected, all the displayed information will be written to a CSV file.
- $\rightarrow$  Click [ $\boxplus$  CSV] to start writing the data.

- $\rightarrow$  Select an option from the window (O):
  - 'Open with' to open the CSV file
  - 'Save data' to save data to a CSV file (target directory: Downloads folder).
- → Click [OK] to continue.

Click [Cancel] to close the window without performing any of the options.

and the second s	t_2019_03_12_15_24_30.csv
ie möchten folgen	de Datei öffnen:
device_list_20	019_03_12_15_24_30.csv
Vom Typ: Mid	rosoft Excel-CSV-Datei
Von: https://t	rovis-team.com
Wie soll Firefox mit	dieser Datei verfahren?
Offnen mit	Microsoft Excel (Standard)
Datei speich	ern
E For Deteine	dieses Typs immer diese Aktion ausführen
E Euroateien	aleses Typs immer diese Aktion ausruhren
	OK Abbrecher

Window 3: Saving a CSV file (Microsoft Windows window)

# 5.2.1.2 Customizing the device overview

- → Click [♣] to open the 'Configure table' window.
- → Select device properties/data points from the [Available] column to add them to the table.
- Select device properties/data points from the [Table] column to remove them from the table.
- → Click [Save] to confirm the table configuration.

Available		Tabl	•
sarch		Search	
Device properties			
Connected devices			
Extension file Ident number	=		
Labels			
Last seen			
Primary address			
Producer ID			
Remistered at			

Window 4: Table configuration

# 5.2.1.3 Opening the device level

Device level (see section 5.2.2)

→ Click device name.

# 5.2.2 Device level

Key information on a device are listed in the device level (Device information), e.g. name, status, type, device ID information including firmware, hardware and events.



### Navigation bar in the device level

0	Note	Go to device information (see section 9.1)
4	Alarm	Configure alarms and read errors (see section 7)
•	State	Go to device data and events (see section 9.4 to section 9.8)
- <del>1</del> 	Operation	Operate the controller (see section 9.8)
<b>æ</b>	Meter reading	Read out meter reading (see section 9.9)
	Analysis	Analyzing devices (see section 9.10)
ore	Administration	Manage device (see section 9.2)

### Navigation

Execu	table	actions	
¢≁r	nenu,	followed by	
	C	Restart the device	Restart the device
		Show on map	Show on map
		Deactivate device	Deactivate device
		Lock device	Lock device
*			Start download
<b>A</b>			Edit entry (see section 9.1.1)
C			Refresh reading (see section 5.2.2.1)

# 5.2.2.1 Refreshing reading\*

The device information displayed contains various information. This information can be refreshed.

### Refreshing device information in the device level

- → Open [① Info > Device] menu.
- → Click [**2**].

# 5.3 Footer

Site notice | Terms & Conditions | Privacy policy | Manual | Feedback | Information security

Important information on SAM DISTRICT ENERGY can be accessed from the footer:

- Disclaimer
- Terms and Conditions
- Privacy Policy
- Manual (this document in PDF format)
   PDF reader software must be installed on your computer to open the manual.
- Feedback

The 'Send feedback' window is opened.

- → Select 'Bug report', 'Feature request' or 'Hint' from the Category drop-down list.
- → Enter your message in [Your feedback] input field.
- → Send your feedback to SAMSON ([Send] button).

Click [Cancel] or [x] to close the window without performing any of the options.

# Send feedback × Category Bug report Your feedback Send a copy to me Cancel Send Window 5: Sending feedback

### - 0

Opening online help for an open window.

# 6 Permissions

In SAM DISTRICT ENERGY various privileges can be assigned to administrators or users can be assigned privileges to certain devices.

Administrators have privileges in at least one of the following categories:

- Invoices: Privileges (🗢) to read invoices
- Presentation: Privileges (📀) to change colors in SAM DISTRICT ENERGY
- User: Privileges (🗢) to manage users
- Devices: Privileges to read (@ read), add (@ add) devices or write access to all devices (
   that the company/organization manages in the web portal

### i Note

Administrators with device privileges have privileges for all devices. Refer to section 9.11 for the assignment of privileges for individual devices.

### Show administrator overview

```
→ Open [♣ - > ♣ Profile > ♣ > Administrators].
```

6	Admir	istrators				
My profile						14 (31)
\$ Invoices		NAME		INVOICES	USER	DEVICES
Reports		»Administrata	rl«	-	0	0
Devices		»Administrata	r 2«		•	
Permissions		»Administrato				
Administrators		"Administrate	1.5%			
😫 User groups		»Administrata	r 4«	-		🗢 add
Device groups		Administ	rator 5 logged on«	•	•	•
Adaptations		»Administrata	r 6«		-	😑 add
Mailboxes	-	"Administrate				
Executable ac						
Delete			Delete selected u	Jsers		
+			Manage admini	strators (see	section	11.4.1)
			-			

### Alarms

# 7 Alarms

SAM DISTRICT ENERGY has a customizable alarm management. Alarms are configured for individual devices based on definable conditions (e.g. 'flow temperature VF1 > 40 °C') (see section 7.2).

No special user privileges are required to use the alarm function.

# 7.1 Reading alarms

### Reading alarms from the menu bar

→ Click [♣] to read alarms.

The alarms of all the devices released for the user are listed.

ALARMS	
() Demo	
3.3.2020, 14:21:00 - Büro 2	
() Demo	
3.3.2020, 14:21:00 - Bureau 1	

### Go to alarm notifications in the overview and device level

- → Open [ Alarm > Notifications].
  - The alarms of all the devices released for the user are listed when the alarm notifications are opened in the overview level.
  - The alarms of the selected devices are listed when the alarm notifications are opened in the device level.

By default, alarm occurrences are grouped by time periods into alarms over the past 24 hours and alarms older than 24 hours. This group setting can be changed. It is possible to group by:

- Alarm name
- Error/conditions
- Device
- Priority
- Period
- No grouping

It is possible to filter alarms sorted according to 'Confirmation' and 'Alarm state':

- Confirmation (Confirmed/Unconfirmed)
- Alarm state (Alarm ongoing/Alarm resolved)

Grou	p by	Co	nfirmation		Alarm state		
Time	range	• N	is selection		No selection		
nce	24 hours						
•	page 16 • of 16 +	10 • entries per pag	18				
	ALARM	DEVICE	CONDITIONS	TIME	RESOLVED	PRIORITY	
	Lad. Gerät nicht erreichbar	Bau 1/46/Pförtner Heizung	Device status - at least     one:     Device unreachable	17.07.2021 08:12	17.07.2021 08:46	Medium	
	lad Gerät nicht erreichbar	Gegenströmer Anl Bau 51	ege Device status - at least one: ' Device unreachable	17.07.2021 08:12	17.07.2021 09:19	Medium	
	Lat Gerat nicht erreichbar	Heizung Bau 5	Device status - at least one: • Device unreachable	17.07.2021 08:12	17.07.2021 09:24	Medium	
	Lad Gerat nicht	Bau 77/78 -	Device status - at least	16.07.2021	canceled	Medium	

Executable actions	
<i>C</i>	Refresh reading
	Confirm individual alarms
Confirm	Confirm selected alarms (🗹) of a group

# 7.2 Configuring alarms

Rules can be configured to trigger an alarm for selected devices.

### Configuring alarms in the overview level [Devices > ...]

- ightarrow Select devices ( $\ensuremath{\boxdot}$ ) for which the alarms are to be configured.
- → Click [♣ ▲] and [♠ Alarm] to open 'Configure alarm' window.



Window 6: Configure alarm - Device selection

- → Select and define [Value], [Comparison] and [Reference value].
  - → Click [m] to delete condition.
  - → Click [+] to create additional condition.
- → Click [Next >] to define alarm.

1. Device selection 2.	Conditions	3.	Alarm		
DEVICE STATUS - AT LEAST ONE					•
Value					
Device status -					
Comparison	Reference value				
one of 🔹	No selection				0
•					
•		Cancel	< Back	Next >	s



- ➔ Enter name and determine priority.
- → Check 'The alarm is activated' box (𝒴) to activate it.
- → If required, set a delay before alarm is sent in [Alarming after ...].

1. Device selection	2. Con	ditions	3.	Alarm	
Description			Priority	5	
			Mediu	m	-
The alarm is activated.					
Alarming after					
immediately		-			
Send email when error state is resol	wed.				
Notify me		O Notif	y mailbox		
Notification v Demail to		No	selection		*
Notification via SMS Please configure a telephone number i	n vour profile settings.				

Window 8: Configure alarm – Alarm

### Alarms

- → Check 'Send email when error state is resolved' box (♥) if you want to be notified of both incoming and resolved alarms.
- → Check 'Notification via email to ...' box (♥) if you want to be notified by e-mail. Notification can be sent to other e-mail addresses in addition to the user's e-mail address. The e-mail list must be set up beforehand (see section 11.4.4).
- → Check 'Notification via SMS' box () if you want to be notified by text message. In this case, a mobile number must be entered into your profile settings (see section 11.1).

### 

Additional charges possible as a result of notification by text messaging. Mobile access service providers charge for text messages sent as notification.

→ Click [Save] to confirm the alarm configuration.

### Configuring alarms in the device level

- → Open [A Alarm > Configuration] menu. Already configured alarms are listed.
- → Click [Add alarm] to open 'Configure alarm' window.
- → Continue as described in Window 7 and Window 8.

# 8 Devices

Devices must be registered in the portal in order for them to be shown in SAM DISTRICT ENERGY. To proceed, execute one of the actions listed in Table 1 depending on the type of device.

Table 1:	Integrating	devices	into	SAM	DISTRICT	ENERGY
----------	-------------	---------	------	-----	----------	--------

		Register device	Add device	Create virtual device
Q	Gateways	•	-	-
h	SAM LAN Gateways	•	_	-
-0 -0	Controllers	-	٠	-
Ø	Meters	-	•	-
#	Virtual devices	_	_	•
?	Modbus	-	•	-

Connect devices with their own MAC address (e.g. gateways) **directly** to SAM DISTRICT ENERGY. Devices without their own MAC address are connected to these devices to connect them **indirectly** to SAM DISTRICT ENERGY.

**Directly connected devices** must be registered within 48 hours after they have been connected to SAM DISTRICT ENERGY. If these devices are not registered within this time limit, a voltage reset must be performed on these devices before they are registered again.

# 8.1 Adding and registering devices\*

Gateways, controllers, meters and Modbus devices can be added and registered.

If no devices have been added or registered to a device category yet, these devices can only be added and registered on the menu bar.

### Adding and registering devices on the menu bar

- → Click [▲ -> + Add device] to open the 'Add device' window.
- ➔ Continue as described in Window 35: Device groups.

### Devices

### Adding and registering devices in the overview level [Devices > ...]

- → Click [Register gateway], [Register SAM LAN Gateway], [Add controller], [Add meter] or [Register Modbus device] to open the 'Add device' window.
- → Open [DIRECTLY CONNECTED] menu when the device being added has its own MAC address and communicates directly with SAM DISTRICT ENERGY.
  - → Enter the device ID of the device you want to register.
  - → Click [Next >] to confirm.
  - → Edit the device name and click [ADD] to confirm.

- → Open [INDIRECTLY CONNECTED] menu when the device being added is connected to a device that communicates directly with SAM DISTRICT ENERGY.
  - → Select the connected device.
  - → Select the device type (Modbus device, controller or meter).
  - → Click [Next >] to confirm.
  - ➔ Enter the device name and station address or M-Bus primary address of the device.
  - → Click [ADD] to confirm.



# 8.2 Creating virtual devices\*

A virtual device is a group of several devices which summarizes (calculates) selected data points. The virtual device only exists in SAM DISTRICT ENERGY.

Before virtual devices can be integrated into SAM DISTRICT ENERGY, they must first be created in the 'Virtual device overview'.

If virtual devices have not yet been created, you can only create virtual devices in the [Tools > III Statistics] menu.

### Creating virtual devices on the overview level [Devices > 🖶 Virtual devices]

- → Click [Create virtual device] to open 'Create virtual device' window.
- → Continue as described in Window 10: Create virtual device.

### Creating virtual devices in the [Tools > [.11] Statistics] menu

- → Click [♣] to open 'Create virtual device' window.
- → Continue as described in Window 10: Create virtual device.

		1.2 4.10.10	100000000	device
1. Filter	2. Devices	3. Data points	4. Device	
Search				
Device search (name, address, meta o	data)		٩	
Device category	Labels	Device groups	Status	
No selection +	No selection -	No selection +	No selection +	
Condition				
+				
		Cancel < Back	Next > Create device	
			The second s	

 $\rightarrow$  Set filter for the device group.

Possible filter criteria include:

- Plain-text search by device name, labels or device groups
- Device category (gateways, SAM LAN Gateways, controllers, meters, Modbus devices)
- Labels (user-defined labels listed)
- Device groups (user-defined device groups listed)
- Status (operational, not reachable, with errors, inactive)
- Conditions (customizable entries):

Conditions include:

Current flow set point (total)	<=	Fixed value	80 °C
[Device property/data point]	[Operator]	[Source]	[Value]

- $\rightarrow$  Click [+] to add condition.
- → Define device property/data point, operator, source and value.

→ If several conditions are to apply, add additional condition.

Click [💼] to delete conditions.

→ Click [Next >] to confirm filter criteria. The reading changes to '2. Devices'.

					×
1. Filter	2. Devices	3. D	ata points	4. Dev	ice
he device selection is dynar	nic, i.e. the number of selected devi		ou select individual dev	rices, the devi	ce group always
	this case the filter settings are not en-				
	this case the filter settings are not sav	ved.			

→ Select devices for the device group.

All filtered devices can be added to the device group. The virtual device changes automatically when the filter criteria for devices applies or no longer applies.

You can select individual devices for the group if you want the same devices always to be added to the device group:

- → Check the 'Select individual devices' box (♥).
- → Select devices for the device group.
- → Click [Next >] to confirm the device group. The reading changes to '3. Data points'.

1. Filter	2. Devices	3. Data points		4. Devic	e
		Cancel	< Back	Next >	Create dev

- → Click [+] to add a data point.
- → Select the data point from the left drop-down list.
- → Select analysis function (sum, average, minimum or maximum) from the second drop-down list.

Click [1] to delete data points.

→ Click [Next >] to confirm data points. The reading changes to '4. Device'.

Device name	
Device name	
Cang <sup>ja</sup> n K Back	Next > Create device

# 8.3 Deleting devices\*

Devices and any devices connected to them can be deleted from SAM DISTRICT ENERGY. To add them again to SAM DISTRICT ENERGY after they have been deleted, they must be renamed on registering or adding them.

### Deleting device entries in the overview level [Devices > ...]

- $\rightarrow$  Select devices ( $\boxdot$ ) whose entries you want to delete.
- → Click [♣ ▲] and [ Delete] to open the 'Delete entries' window.

→	Click [Delete] to confirm the deletion
	of entries.

Delete entries	
Do you really want to delete entry?	
	Cancel Delete
# 9 Device settings

# 9.1 Device information

# 9.1.1 Changing device settings\*

The device settings are assigned when you register, add or create a device in SAM DISTRICT ENERGY. They can be changed later in the device level.

Table 2: Device settings in SAM DISTRICT ENERGY

		Device settings
Ø	Gateways	Device name
l	SAM LAN Gateways	Device name
-0	Controllers	Device name, station address, code number
Ø	Meters	Device name
#	Virtual devices	Device name
?	Modbus	Device name, station address

#### Changing the device settings in the device level

- → Open [ Info > Device] menu.
- → Click [Name > ) to open the 'Settings' window.
- → Change the settings (device name, station address and/or code number).
- → Click [Save] to confirm.

Device name			
»Device name«			
Station address		Key number	
»Station address«	0	»System code number«	0

# 9.1.2 Labeling devices\*

Devices can be categorized with labels. Labels describe devices based on keywords. They help when searching for a device with the text search function. They can also be used as a filter criterion.

- Public labels are visible to all users.
- Private labels are only visible to the user who created them.

#### Managing labels in the overview level [Devices > ...]

- $\rightarrow$  Select the devices you want to label ( $\heartsuit$ ).
- → Use [& ] and [> Labels] to open the 'Manage labels' window.
- → Continue as described in Window 13: Manage labels.

#### Managing labels in the device level

- → Open [① Info > Device] menu.
- → Click [Labels > ) to open the 'Manage labels' window.
- → Enter labels (public or private) in the [Add label] field.

Labels already assigned to a device are listed before the [Add label] field.

- → If you want to create further labels, press Enter key to confirm the entry.
- → After all entries have been added, click [Save] to confirm labels.

Manage labels	×
Public	
»Label 1« <mark>»</mark> Label 2«	
abels already assigned to devices (click to add):	
Private	
Add label	
	Cancel Save

# 9.2 Managing devices\*

Information, such as an address or contact person, can be added for device management purposes.

#### Managing devices in the device level

- → Open [① Info > Administration] menu.
- → Click [𝒜] to open the 'Administration' window with text boxes for address, contact person and more information.
- $\rightarrow$  Fill in text boxes.

The further information (e.g. maintenance information, records etc.) are displayed as follows (see Window 16):

Story	Basement
[Name]	[Value]

Single or multiple lines can be selected from the [New entry] list.

Click [逾] to delete fields.

→ Click [Save] to confirm entry.

#### **Device settings**

Address		×	Window 14:
freet	Number		Address
Street	Number		
19	сіту		
219	City		
ountry	D2		
Country			
ongitude	Latitude		
8,734245	50,117109	0	
		Cancel Save	
Contact person			Window 15:
201			Contact
Name	Telephonenumber		person
Name	Telephonenumber		
E-Mail			
E-Mail			
E-meir			
		Cancel	Save
More information			× Window 16:
More information			Further
Name	•		information
New entry -			
New entry -			
New entry •		Cancel	Save

# 9.3 Reading and configuring device-specific alarms

See section 7.

# 9.4 Opening the system scheme\*

System schemes can be viewed when devices have an integrated or stored system scheme or devices are connected to other devices with an integrated or stored system scheme.

#### Opening the system scheme in the device level

→ Open [**①** State > System scheme].

→ Click on the system scheme you require when several system schemes are shown.

0	140		System scheme (21.2.1)
۵	Alarm	•	D 5 III Q Q Q 32 Advalvelue Serponds (at -
0	Suta	*	Dens-TROVIS
5 M /	Sriten solaria Dis Eveni Handling Androis Administration	3	Constraints     Constrain

Click pumps and valves to override them (transfer manual values). Activate automatic mode to return to the state controlled by the controller.

# Executable actions Image: Colspan="2">Read data Image: Colspan="2">Auto-Refresh: Continuous readout of values. The values do not need to be refreshed manually. Image: Colspan="2">Show or hide legends. Image: Colspan="2">Open/close fullscreen. Actual values Show values currently measured at sensors in the system scheme Set points Show adjusted set points in the system scheme

# 9.5 Reading device values\*

#### Reading device values in the device level

→ Open [① State > Data].

0	Info	>	Data		0.
Φ	Alarm	>	»Device name«		4
0	State	*	NAME	VALUE	
	System scheme Data		»Data point 1 (read)«	»Value 1«	1
	Events		»Data point 2 (reference)«	»Value 2«	1
ŧ	Handling	>	»Data point 3 (read and write)«	»Value 3«	1
Lei	Analysis		»Data point 4 (read)«	»Value 4«	1
×	Administration	,	»Data point 5 (read and write)«	»Value 5«	

# C Read data ✔ Writing values (see section 9.6) ➡ Using a reference (see section 9.6, Window 18)

# 9.6 Writing device values\*

Values can be written to gateways, controllers and meters.

The following applies to writing values:

- After opening the menu item from the overview level, single coils for several devices can be written in one go. Writing to devices is not logged.
- After opening the menu item from the device level, single coils and values for single devices can be written.
- After opening the menu item from the map view, single coils and values for single devices can be written.

#### Writing values in the overview level [Devices > ...]

- $\rightarrow$  Select devices (S) whose values you want to write.
- → Click [ < >] and [ Write value] to open the 'Write value' window.

- → Select data point from the right dropdown list.
- → Set value.
- → To label devices, check 'Label device after writing' box (♥).
- → Click [Write] to confirm writing process.

Controllers (3 Devices)	Rk3_3-Pkt Zu-Signal	
SET COIL		
Coil value		
HALT		~

Window 17: Write values (coils)

#### Writing values in the device level

- → Open [**①** State > Data].
- → Click [🌮] to open the 'Write value' window.

Changing the absolute value:

- → Use [+] and [-] to set the value or enter the value.
- → Click [Save] to confirm the value.

ABSOLUTE VALUE				*
-	18 °C			+
	180	0		
RELATIVE CHANGES			ł	•
USE REFERENCE			0	

Relative change:

- → Use [+] and [-] to set the percent or enter the percent value.
- → Click [Save] to confirm the value.



#### Use reference:

- → Select the reference in the left box and the source in the right box.
- → Click [Save] to confirm the reference.

Click [End reference use] to interrupt the transfer of the reference.

#### Write values from the map view

- → Click place marker and select connected device.
- → Continue as described in Window 18: Write values.

# 9.7 Reading device events\*

-

The events in gateways, RF gateways, controllers and meters can be read out. Events include 'The status has changed' and 'Device unreachable'.

Readout of the device events in the device level

👫 / 🎿 / 🌼 Device name«			
Filter events			
Time range	Events		
07.08.2022 - 08.08.2022	Keine Auswahl	*	
1 day 🔫			
		N	
1.552			
0 11:34 The device Heizung Bau 38	last seen.	l≥	
	last seen.	28	
The device Heizung Bau 38	last seen.	14	
The device Heizung Bau 38     08:38	last seen.	2	
The device Heizung Bau 38     O6:38     The status has changed:	last seen.	₽.	
<ul> <li>The device Heizung Bau 38</li> <li>O6:38</li> <li>The status has changed:</li> <li>Device operational</li> </ul>	last seen.	R	

→ Configure filter (time range, event).

The time range is entered in days or by specifying a start and end date.

Events that can be filtered include Alarm triggered, Alarm acknowledged, Device status OK, Device registry, Last seen, Device status, Device exchange. Several filter criteria can be set at the same time.

#### i Note

The last events for a device are listed in the device information ([1] Info > Device] menu). Click [Complete log] for a list of all events.

# 9.8 Operating controllers

The 'Handling' menu is only available for controllers. Depending on the system scheme stored in the controller, operation menus are available for each heating circuit. The heating circuits are named [Heating circuit 1], [Heating circuit 2], [Heating circuit 3] and [DHW] by default.

0	Info	>	# / Q / Controller overview / Handling	»Device name«		•
Φ	Alarm	>			- Contractor	
	State	,	Room temperatur	1	Day set point	/
	Handling		21.0	°C	21.0	0°C
2	Halle Süd		Active until:	controller reboot		
	Heating circuit 3					
	Drinking water		Night set point	1	Operating mode	1
	Parameterization					
1	Analysis		16.0	°C	-9:	*
۶	Administration				Active until:	controller reboot
			Time program			1
			Мо	04:00.	11:45 12:45 17:30	21:00 - 24:00
			Ти		05.00-23.00	
			We		05:00-23:00	
			Th	02:45 - 10:1	15 17.	45-23:00
			Fr		05.00 - 24.00	
				<u> 00-00 - 02-00</u>	07:00.24:00	
	<		Sa	<u> </u>		
			Su	20:00 - 02:00	07:00-23:00	_

Executable actions			
۰.	Renaming a heating circuit (see section 9.8.1)		
ø	Operating the controller (see Window 20: Operating mode, Window 21: Schedule and Window 19: Temperature set point)		

#### Operation of the controller in the device level

- → Open [\[\[\]> Handling] to access the heating circuit. The heating circuits are named [Heating circuit 1], [Heating circuit 2], [Heating circuit 3] and [DHW] by default.
- → Click [🏈] to edit a parameter.

- ➔ Continue as described in:
  - Window 19: Temperature set point for room temperature (set point for a time period regardless of the times-of-use), day set point (set point during the time-of-use) and night set point (set point outside the time-of-use)
  - Window 20: Operating mode
  - Window 21: Schedule
- → Use [+] and [-] to set the temperature.
- ➔ Room temperature:
  - → Click [𝒜] to activate the room temperature set point.



- $\rightarrow$  Set the time and date.
- → Click [Save] to activate the automatic mode.
- → If required, click [m] if you want the automatic mode to be first activated after the next restart.
- → Click [Save] to confirm temperature set point settings.



Window 19: Temperature set point

- → Select the target operating mode.
- → If required, activate the holidays mode.

The holidays mode is deactivated by default after the controller is restarted. If you want it to be deactivated at another date, click [ ] to open the schedule.

- → Set the time and date.
- → Click [Save] to deactivate the holiday mode.
- → Click [Save] to confirm operating mode settings.
- → Set the time period when you want the schedule to run.

Active times are marked red in the timeline

- → Click the time in the timeline to activate or change it.
  - → If required, click [⑪] to delete an active time.
- → Click [Save] to confirm the schedule.

Auto Ø	Day 🔅	Night &	Standby 🔿
Holidays			×
toliday mode is deactiv	ated		
	Activate h	olidays mode	





## 9.8.1 Renaming a heating circuit

- → Open [靠 Handling] to access the heating circuit. The heating circuits are named [Heating circuit 1], [Heating circuit 2], [Heating circuit 3] and [DHW] by default.
- → Click [♣] to open the 'Rename heating circuit'.

→	Enter	the new	name	in	the	[Name]	box.	
---	-------	---------	------	----	-----	--------	------	--

→ Click [Save] to confirm the new name.

Rename heating circuit	3
Name Heating circuit 1	
Heating circuit 1	
4	
	Cancel Save

# 9.8.2 Parameterization of heating circuits\*

The 'Parameterization' menu is only available for controllers. Depending on the system scheme in the controller, SAM DISTRICT ENERGY enables you to access the gradient characteristics and the temperature limits for flow and return flow.



#### **Device settings**

E					
Executable acti	ons				
ø	Heating o	circuit parameteriz	zation (see Winc	dow 24)	
leating circuit	paramete	erization in the	device level		
<ul> <li>Open the [# circuit.</li> </ul>	E Handlir	ıg > Parameteriz	zation] menu f	or para	meterization of the heating
➤ Click [𝒜] to	open the	'Parameterizati	ion characteris	tics' wi	ndow for each heating circuit.
<ul> <li>Fixed se</li> <li>Four-po</li> </ul>	et point co pint charac	racteristic from ontrol (see Wind cteristic (see Win eristic (see Wind	ow 23) ndow 24)	n list:	
Set parame	ters and l	imits:			
increases					
✓ reduces t	ne value				
	-point cho		gradient char	acterist	ics, setting options exist for
Click [Save]	l to confir	m the paramete	r and limit sett	inas.	
	-	e window witho		•	the options.
			o. poo		
Characteristic p	arametrizatio	on: Halle Süd		×	<b>Window 23:</b> Parameterization for fixed set point control
Character	ristic type Fr	xed set point control		•	
		a fixed setpoint control is	transferred to all heatin	<b>ng</b>	
The activation/de		fixed setpoint control is	transferred to all heatin	ng °C	

Cancel Save



# 9.9 Showing meter reading\*

An analysis of the consumption is displayed in addition to the current meter values.

#### Readout of the metering reading in the device level

- $\rightarrow$  Click [+] to add values.
- → Click [2] to read data.
- → If required, adapt consumption analysis:
  - → Change the time line of the graph in dropdown list (Hours, Days, Weeks, Months).
  - → Click [Export CSV] to save the graph data to a CSV file (see Window 3).

Select 'Open with' in the window to open the CSV file or 'Save data' to save data to a CSV file (target directory: Downloads folder).



The meter data are shown below the consumption analysis:

WMZ Arbeit	x	WMZ Durchfluß	x	WMZ Identnummer	x
2778600 kWh		-		78488428	
WMZ Leistung	x	WMZ Rücklauftemperatur <b>26 °C</b>	×	WMZ Volumen 252935 m <sup>3</sup>	x
WMZ Vorlauftemperatur 25 °C	x			Þ	

Click [x] to remove the reading from the overview.

# 9.10 Analyzing devices\*

The device analysis shows a graph of selected data points over time.



#### Opening the device analysis in the device level

- ➔ Open [<u>IIII</u> Analysis] menu.
- → Enter start and end of the analysis in [Time range].
  - → Select time unit (Free, 15 Minutes etc.) from the drop-down list (7 Days -).
  - $\rightarrow$  Use [ $\Leftarrow$ ] and [ $\Rightarrow$ ] or click on the graph to set the time period.

#### i Note

- If multiple graphs with varying vertical axes are shown in the device analysis, you can click
   [4] and [b] to switch between the different graphs with their specific vertical axis. The graph you have selected appears in bold with its own specific vertical axis.
- The displayed range can be changed with the slider below the horizontal axis.

#### **Device settings**

Execut	able actions
໊	Reset zoom to default.
C	Refresh: Refresh reading.
Э	Auto-Refresh: Continuous readout of data. The data do not need to be refreshed manually.
×	Open/close fullscreen.
	Save graph to a PNG file (see Window 26: Export as image)
⊞	Save graph data to a CSV file (see Window 3: Saving a CSV file (Microsoft Windows window))
٥	Configure graph appearance (see Window 27: Configuring visualization and Window 28: Configuring visualization (extended mode))
ŧ	Go to the event view. Icons in the graph: ♣ (user-defined alarms), ▲ (malfunctions), ● (failures)
<b>+</b>	Adapt zoom function.

# 9.10.1 Saving the graph to a PNG file

- → Click [🖺] to open the 'Export as image' window.
- → Change the graph name as required.
- → Click [Export] to save the graph.

Click [Cancel] to close the window without performing any of the options.

	,
59	
Cancel	Export
	5 <b>7</b>

#### Window 26: Export as image

# 9.10.2 Configuring the graph visualization

→ Click [♥] to open the 'Configure visualization' window.

- → Select [ ] to change the color used to represent a data point in the graph.
- → Select a data point from the drop-down list.
- → Check 'This device only' box (☑) if you do not want the settings to be used for all devices.
- → Select [Extended mode] if you want to perform other changes to the graph or if you want the graph to appear as a bar chart (see Window 28: Configuring visualization (extended mode)).
- → Click [Save] to confirm the new graph design.

»Data point 1«	
»Data point 2«	
D.	
This device only	



Configure visu	alisation			×	Window 28: Configuring visualization (extended
• WMZ AI	RBEIT				mode)
	ta point 1 «	- »Devi	ce associated with data p	pint 1«	
Adapt label					
»Dat	ta point 1«				
Combine with	other value				
*	»Data point 2«	•	»Device associated with	data point 2«	
Adapt data p	reparation				
0	Time interval/window		15 Minutes	-	
	Value aggregation		Durchschnitt		
• TEMPER	ATURE				
+ ADD				•	
This device on	ly				

#### **Device settings**

Displaying data point in a bar chart:

→ Check 'Show as bar chart' box ( $\boxdot$ ).

Change the data point name as required:

- → Check 'Adapt label' box ().
- → Change the data point name as required.

Combining the data point with another data point:

- $\rightarrow$  Check 'Combine with other value' box ( $\heartsuit$ ).
- → Select the formula for the combining the data points, the second data point (b) and the device associated with the second data point.

Possible formulas for combination include:

- Sum (a + b)
- Difference (a b)
- Average ((a + b) / 2)
- Delta | a b |

Adapting data preparation:

- → Check 'Adapt data preparation' box (🗹).
- ightarrow Select the time interval and value aggregation.

Possible value aggregations include:

- Average
- Minimum
- Maximum
- Maximum/Difference

#### i Note

Click [Add] to show further data points (also from other devices) in the same graph.

# 9.11 Adding users and sharing devices\*

Users without device privileges are unable to fully access devices. They must obtain individual access privileges for a device using the 'Share' command.

#### Sharing devices in the overview level [Devices > ...]

- $\rightarrow$  Select the devices you want to share ( $\heartsuit$ ).
- → Click [& ▲] and [Share] to open the 'Add user' window.
- → Set device permissions (see section 11.4)
   Click [Everything], [Expert], [Standard] or [None] to select specific presets.
   → Click [Save] to confirm device permissions for the added user.

emails					
Presets					
	Every	thing Expert	Standard		None
Permissions					
Info			~	۲	-
System scheme			~	۲	-
Data			*	۲	-
Events			~	۲	-
Heating circuit 1			~	۲	-
Heating circuit 2			~	۲	-
Parameterization			*	۲	-
Analysis			*	۲	-
User			<b>~</b>	۲	-
Configuration			×.	۲	-
Devices			*	۲	-

Window 29: Adding user

#### Sharing devices in the device level

→ Open [ Administration > User] menu.

#### **Device settings**

erac	Iministration			নিলি
	NAME		PERMISSIONS	
	NUser« »E-mail address« »Shared by«		Admin	
	Doloto		Transfer permis	isions + 3
		D <sub>2</sub>	Legend 🛩 = Fu	ill access, 👁 – Read o

Executable actions	
🛍 Delete	Reset zoom to default.
Transfer permissions	Transfer all device permissions (see Window 30)
+	Transfer with adapted device permissions (see Window 29)
S	Refresh: Refresh reading.

#### - Transferring all device permissions

#### i Note

- Click [=] to view the permissions of the registered user.
- After transferring all permissions to a user, it is not possible to withdraw or restrict them anymore for this user.
- → Click [Transfer permissions] to open the 'Transfer permissions' window.
  - ➔ Enter the e-mail address of the new user.
  - → Click [Share] to share the device.

	insfer all your devic no longer manage	other user. As soon a	is this user
You still have acco			
New administrator E-Mail address	R		

Window 30: Transfer permissions

- Transfer with adapted device permissions
  - → Click [+] to open the 'Add user' window.
  - → Continue as described in Window 29: Adding user.

# 9.12 Configuring values

/alue	configuration					
					. 4	•
	NAME	TYPE	NUMBER	LENGTH	UPDATE	
	Empfangsstärke	MBR	137	1	1 (every minute)	
	Fehlerstatus	MBR	150	1	1 (every minute)	
	GSM Netzcode	MBR	446	1	1 (every minute)	
۵	Delete 🕙 Duplicate				Soloct values +	C
	ß					
xe	cutable actions					
د	menu, followe	al Ia				
		а ру				
	Settings			Changing de	evice settings (see 9	9.1.1)
	Controller	r backups		Controllers o	nly (see section 9.	12.3)
	Firmware	configurat	ion	Gateways or	nly (see section 9.1	2.4)
ſ	Delete			Delete selecte	ed values	
	Select values			Select values	(see section 9.12.	.1)
•				Define values	s (see section 9.12	2.2)
ž				Refresh read		

# 9.12.1 Selecting values\*

Values from the device's holding and coil registers can be read in SAM DISTRICT ENERGY.

- Identically named values can be selected from several controllers when the menu item is opened in the overview level.
- Only values can be selected from one single controller when the menu item is opened in the device level.

#### Selecting values in the overview level [Devices > ...]

- $\rightarrow$  Select devices (S) from which you want to select values.
- → Click [ A and [Select values] to open the 'Select values' window. The [Select values] menu item can only be opened if the selected devices have at least one identical named value (intersection values).
  - → Select values in the [Available] column to add them to the list of data points.
  - → Select values in the [Selected] column to remove them from the list of data points.
  - → Click [Save] to confirm the data point list.

Available		Selected	
Sauch		alle Worte	
Regioner ALL-0-10V MBL-42-11-1629	^	Express Außentemperatur APT soll_10(1102)	ļ
Altriver Ladetemp Sollwert Hete_tenp 11 002	=	Betrebaart HKT HBR_NOL111021	
Aktive: Trinkwassersofweet suit, teon L1 UC2		Betriebeart HK2 HBIL_108 L1 UC1	
Altueller Mittelweit, YI bei aktiver Regelung MBR 1000 L1 0C2		Datam Heik, tot Lit Uco	
Analogassgang Repelkesis 1.0-10V	~	Fehlerstaturzegister	
Added values 1	will be assigned to	the default update class.	Save

Window 31: Select values

#### Selecting values in the values configuration

→ Open [ Administration > Configuration] menu.

A predefined data list (NAME | TYPE | NUMBER | LENGTH | UPDATE) is shown for controllers. Predefined data lists do not exist for gateways and meters.

- → Click [♠ Select values] to open the 'Select values' window.
- → Continue as described in Window 31: Select values.

# 9.12.2 Defining values\*

#### Definition of values in the device level

→ Open [ Administration > Configuration] menu.

A predefined data list (NAME | TYPE | NUMBER | LENGTH | UPDATE) is shown for controllers. Predefined data lists do not exist for gateways and meters.

- → Click [+] to open the 'Define value' window.
- ➔ Defining values:
  - Name
  - Update (1 = frequently, 2 = often, 3 = rarely)
  - Type (holding register, coil)
  - Address (register number)
  - Length
  - Data type (number, date etc.) · Only when type = Holding register
  - Raw value start/end (= adjustment range)
  - Unit (definable as required) · Only when type = Holding register
- → Click [Save] to confirm values.

Name				Update	
Value description				1	
Туре		Address		Length	
Holding register	~	Number	(Ø)	1	
		Utriegrotected		Signed Utile endian format Decimal combination (10*	11
		Raw value and			
Raw value start		HORT TOINED DONE			
Raw value start	[0]	65535	30		
0	0		30	Unit	
	8		10	Unit	



# 9.12.3 Controller backups

Controller backups are automatically performed by SAM DISTRICT ENERGY every two months as a TROVIS-VIEW file. A manual backup can be performed manually at any time.

#### Selecting values in the overview level [Devices > Controllers]

- $\rightarrow$  Select the controller for which you want to perform a backup ( $\square$ ).
- → Click [Controller backup] to open 'Controller configuration backup' window.

Create a backup:

- ➔ If required, enter information on the backup in [Comments on backup (optional)].
- Click [Execute] to start backup process.
   A backup file (TROVIS-VIEW file) is created and saved in SAM DISTRICT ENERGY.

Download backup file:

- → Select [DOWNLOAD] menu.
- ➔ Select the backup file.
- → Click [Execute] to download the backup file. Single TROVIS-VIEW files are saved in the computer's download directory. Several files are saved to a ZIP file.

	×
	*
	•
Cancel	Execute
	Cancel

**Window 33:** Backup of the controller configuration

# 9.12.4 Editing firmware settings

The intervals of the update classes 1 to 3, the address, model and reading mode of meters 1 to 3 as well as the polling interval can be set for gateways.

#### Selecting values in the overview level [Devices > @ Meter]

- $\rightarrow$  Select the controller for which you want to perform a backup ( $\boxdot$ ).
- → Select [♣ > Firmware settings] menu for the selected gateway to open the 'SAM MOBILE Gateway - Firmware settings' window.

- ➔ Perform all required changes.
- → Click [Save] to confirm.

Click [Cancel] to close the window without performing any of the options.

Interval for update	class 1	1				Min.
Interval for update class 2 Interval for update class 3		30 1440				Min.
						Min.
		Address	Туре		Reading r	node
Meter1		255	EN1434	~	cont.	
Meter2		255	EN1434	v	cont.	
Meter3		255	EN1434	4	cont.	
Reading interval	60					Sec.

```
Window 34: Firmware settings of SAM
MOBILE Gateway
```

# 10 Tools

# 10.1 Map

Devices are identified by place markers on the map ([M Map] menu).

Device status (operational, not reachable, with errors, inactive)

Possible filter criteria include:

- Terms and conditions \_
- Device category (gateways, SAM LAN Gateways, controllers, meters, virtual devices, Modbus devices)



The devices are marked with place markers by default (see information under 'Placemarker designs' on page 65). To hide place markers, select any data point from the value list and uncheck the 'Icons' box ( □).

Executable	actions
<b>C</b>	Refresh reading
୭	Auto-Refresh: Continuous readout of devices. The devices do not need to be refreshed manually.
Q	Zoom out

\_

Executable actions					
Ð	Zoom in				
Q	Reset zoom				
×	Open/close fullscreen				

#### **Placemarker designs**

The placemarkers are color-coded: green = functioning, red = not registered, yellow = failed, gray = inactive

2	<ul> <li>Several neighboring devices are shown as one marker:</li> <li>The number in the ring indicates the number of devices that summarized together in this marker.</li> <li>The color distribution of the ring represents the states of the devices (percent distribution within the ring).</li> </ul>
Ø	Single device connected over a SAM HOME Gateway to SAM DISTRICT ENERGY
۲	Single device connected over a SAM MOBILE Gateway to SAM DISTRICT ENERGY
٩	Single device connected over a SAM LAN Gateway to SAM DISTRICT ENERGY
•	Single meter or single virtual device

Click a place marker to view device information and a list of the connected devices.

Tools

#### Further map options

Displaying values:

- → Select data point.
- → Check '... as text' box (♥).

The placemarker of devices that supply the value for the selected data point is replaced by a text box with the current value.

Blue placemarkers do not supply a value to the selected data point.

Showing the heat map:

- → Select data point.
- → Uncheck '... as text' box (□).
- → Check 'Heatmap' box (☑).



Showing embedded routes:

→ Click [ 🧼 ].

The routes must be saved beforehand.

### i Note

The routes must be saved in SAM DISTRICT ENERGY before they can be shown on the map. Contact SAMSON if you want your routes to be shown in SAM DISTRICT ENERGY.



# 10.1.1 Analyzing device values\*

The map can be used for a more precise analysis of device values of up to 100 devices.

- → Select devices with the polygon or rectangle selection tool:
  - Polygon selection
    - → Click [●] and position the first point of the polygon on the map.
    - → Define other points with a mouse click.
    - → Complete the polygon by clicking on the first point again.
  - Rectangle selection
    - → Click [■] and position the first point of the rectangle on the map.
    - → Click and hold the left mouse button down to drag the rectangle to size.

Release the mouse button to select the rectangle.

#### ∹∑- Tip

If you want to analyze the measured data of devices that cannot be selected with the polygon or rectangle selection tool, these data can be analyzed in the Statistics menu (see section 10.2).

→ Configure filter (all devices, gateways only, controllers only or meters only).

#### Tools

- → Deselect individual devices (□) as required.
- → Select device properties and/or data points for the analysis. The following values are shown one after the other in the analysis:
  - Number of selected values (count)
  - Average of selected values
  - Maximum of selected values
  - Minimum of selected values
  - Total of selected values

»Dat	a point 1« 🔹 🔹 »Data	point 2« 🔹 🗉	
			4
~	NAME	»Data point 1«	
	»Device name«	62.9 °C	
2	»Device name«	71.9 °C	ыr
~	»Device name«	4	
	»Device name«	-	
~	»Device name«	-	
~	»Device name«	-	
2	»Device name«.	22	
•	»Device name«	-	
	Count	2	
	Average	67 °C	
	Maximum	71.9 °C	
	Minimum	62.1 °C	
	Sum	134 °C	

→ Click [Write] to write over data points in the selected devices (see Window 17: Write values (coils)).

# 10.2 Generating statistics\*

In Statistics ([<u>IIII</u> Statistics] menu), you can analyze measured data of selected devices. SAM DISTRICT ENERGY analyzes the following values:

- Number of selected devices (device count)
- Total of selected values
- Average of selected values
- Minimum of selected values
- Maximum of selected values

SAM'DISTRICT ENERGY				(	Search	D 🔺 💁 🔺
() Alam ,	Statistics					A + 0
levices	He values calested for display. Click here or on the plu	ibutton				
Gatawaya	Device selection					
al SAM LAN Genewars	Search	Device category	Labels	Device groups	Status	
E Controllers	Device search (name, address, more date)	Q 2 Controllers	<ul> <li>No solection</li> </ul>	+ No selection		pergianal -
Actuators	Condition +					
⊋ Meter						
Modous	Number of currently selected devices. 8					
h Virtuel devices	Acjust device selection					
ela -						
📕 Мар						
el durintes						
Q. Search						
*	Site notice   Terms & Conditions   Privacy policy   Manual   Peed	beck ( information security				SBM.

#### **Statistics**

 $\rightarrow$  Click [+] to select measured values for the statistics.

Click [x] to remove a measured value from the statistics.

Executable	Executable actions						
<b>.</b>	Create virtual device from the device selection (see section 8.2)						
+	Add measured value						
3	Refresh reading						

#### Tools

#### **Device selection**

Devices can be selected using various filters:

- Any text (name, label, device group)
- Device category (gateways, SAM LAN Gateways, controllers, meters, virtual devices, Modbus devices)
- Labels
- Device groups
- Status (operational, not reachable, with errors, inactive)
- Condition

The [Adjust device selection] command allows individual devices to be removed from the filtered devices:

30		Caito	4
	te 1 • von 22 • 10 • Einträge pro	Jele	
N N	IAME	1 LABELS	
	Device name«	»Label 4«	
	»Device name«	»Label 1« »Label 2«	
12	»Device name«	»Label 4«	
	»Device name«	»Label 3« »Label 4«	
	»Device name«	»Label 2«	
	Device name«	»Label 3«	
	»Device name«	»Label 1« »Label 2« »Label 4	.«
	»Device name«	»Label 1« »Label 2«	
	»Device name«	»Label 3« »Label 4«	
	»Device name«	»Label 1«	
			0

#### Executable actions

☑/□	Select/deselect device.
¢	Configure table (see section on 'Customizing the device overview' on page 21)

# **10.3 Viewing Smart Detection\***

The **optional** Smart Detection function registers station errors and malfunctions. It assesses them automatically based on defined limits and prioritizes them according to limit violation rules. The assessment is shown as color-coded bar charts depending on the severity of the station error or malfunction (short green bar, medium amber bar and long red bar).

#### Displaying devices according to filter criteria

Device list includes all the devices that found in the search with the corresponding priority and/or rule.

• page 2 •	of 2 > 10 - entries per	page				4 <b>F</b>
		RULE		PRIORITY	EVALUATION	START TIME
Device n	ame«	LM Insufficie	nt spreading O	Medium		»DD.MM.YYYY HH:MA
Device r	ame«	Lat Insufficier	nt spreading 0	Medium	-	»DD.MM.YYYY HH:M/
Device n	ame«	Lat Insufficier	nt spreading O	Medium	-	»DD.MM.YYYY HH:M/
Device n	ame«	LM Insufficier	nt spreading	Medium	-	»DD.MM.YYYY HH:M/
»Device n	ame«	Let Insufficier	nt spreading 0	Medium	-	»DD.MM.YYYY HH:M/
Device n	ame«	Lal Insufficier	nt spreading 0	Medium	_	»DD.MM.YYYY HH:M/
Device n	ame«	Lat Insufficie	nt spreading 0	Medium	_	»DD.MM.YYYY HH:M/

→ Set filter criteria from the [Priority] and [Rule] drop-down lists.

 Table 3:
 Filter criteria

Priority	All, Low, Medium, High
Rule	No selection, Energy reserve low, Configurable alert (error 8) triggered, Frost risk, Insufficient spreading, Device could not be reached over a long period of time, Frequent system deviations HC 1, Frequent system deviations HC 2, Frequent system deviations HC 3, Communication error (RS-232/RS-485/meter bus), Primary return flow hotter than supply flow, Primary flow temperature too low, Control system hunts HC 1, Control system hunts HC 2, Control system hunts HC 3, Heat exchanger clogged with dirt or limescale deposits, Storage tank temperature too low (risk of legionella) <sup>1</sup>

<sup>1)</sup> Multiple selections are possible. Click [All] to include all the rules in the search filter. Click [None] button to deactivate any active rules.

#### Tools

Executable actions				
1	Sort entries			
Luit.	Open the device analysis (see section 9.10) The device analysis starts as soon as the station malfunction occurs.			
0	Read detailed information with possible causes for the station malfunction			
✓ ▲ menu, followed by				
ø> Hide	Hide selected devices			
🛎 Share	Share selected devices <sup>1)</sup> with users (see section 9.11)			
Labels	Label selected devices <sup>1)</sup> (see section 9.1.2)			
♪ Alarm	Configure alarms for selected devices <sup>1)</sup> (see section 7.2)			
Select values	Configure values for selected devices (see section 9.12)			
ℰ Write values	Write device data to selected devices <sup>1)</sup> (see section 9.5)			
۲	Show hidden devices			
•	Customize device overview (see section 5.2.1)			
T	Set filter (see section 10.4)			
C	Refresh reading			
## 10.4 Searching for devices

#### Search function on the menu bar

The search function on the menu bar allows to find devices with their name, group and labels included in the search term.

- → Enter the search term in the search field on the menu bar ( Search... a)
- → Press Enter key to start search.

#### Search function in the overview level

A text search function is also available in the overview level.

- → Open device search function on the navigation bar in the overview level [Q].
- → Set filter criteria and/or enter search term into the search field. The filter is active after checking the box (♥).
- → Press Enter key to start search.

Searc	h	Device categor	ry	Labels	Device groups		Status
Devis	ce search (name, address, meta data)	Q No selection	-	BHKW, Kunde A, KV 🕶	No selection	-	not reachable •
Cond	ition						
٠							
arch	n results (3)						
							- C - D
	NAME				1	LABEL	.\$
	»Device name«					»Labe	el 4«
	»Device name«					»Labe	el 1« »Label 2«
						»Labe	
	🛑 »Device name«					»Labe	
p.	m csv						• 0

## Tools

 Table 4:
 Search and filter criteria

Plain text	Enter name, label or group
Device category	Gateway, SAM LAN Gateway, controller, meter, virtual device, Modbus device
Labels	Labels describe devices based on keywords (see section 9.1.2).
Device groups	Group device groups
Status	operational, not reachable, with errors, inactive
Condition	Click [+] to add condition.

## Executable actions

1		Sort entries
al.	▲ menu, followed by	
*	Unlock	Share selected devices <sup>1)</sup> with users (see section 9.11)
۲	Labels	Label selected devices <sup>1)</sup> (see section 9.1.2)
$\bigtriangleup$	Alarm	Configure alarms for selected devices <sup>1)</sup> (see section 7.2)
٩	Select values	Configure values for selected devices (see section 9.12)
<b>A</b>	Write values	Write device data to selected devices <sup>1)</sup> (see section 9.5)
₪	Delete	Delete selected devices <sup>1)</sup> (see section 8.3)
	CSV	Write data to a CSV file (see section 5.2.1)
Ф		Customize device overview (see section 5.2.1)
С		Refresh reading

# 11 User profile

Administrators can view their own settings as well as the settings of all other administrators in user profiles.



Userna	»Username«					1.000
Userna	-	_		1		/ Notifications
E-4	Aall »E-mail addres	s of user«		1		R
Cell pho	number saved.			1		
Langui	ege English			1		
Passw	ord		2FA 🗙	1		
Presentat	ion Expert mode			1		
evice overview						
	Controllers	0		Gateway		Mete
=	8			1	•	65
2	Modbus			SAM LAN		Virtual device
$\bigcirc$	2			Gateway 59		1

#### Managing profiles on the menu bar

₽¢.	My profile	Changing profile settings of 'My profile' (see section 11.1)
\$	Invoices	View invoices (see section 11.2)
•	Design	Changing the online design of SAM DISTRICT ENERGY (see section 11.3)
*	Access privileges	Manage access privileges (see section 11.4)
	API	See section 11.4.5.

## 11.1 Changing profile settings of 'My profile'

### **Open profile**

→ Open profile window (▲ - > ▲ Profile).

The following settings can be changed:

- Username
  - → Click [🖋] to open edit window.
  - → Edit username.
  - → Click [Save] to confirm entry.
- E-mail address
- Click [ ] to open edit window.
  - → Change e-mail address.
  - → Enter your password in [Current password].
  - → Click [Save] to confirm entry.

You will be sent a validation e-mail to the new e-mail address.

➔ Follow the instructions in the e-mail to validate the new e-mail address. The new e-mail address is validated and must be used for login. If you do not validate the new e-mail address, use your old e-mail address for login.

### - Cell phone number

The cell phone number is required if you want to receive text messages from the web portal.

## 

Additional charges possible as a result of notification by text messaging. Mobile access service providers charge for text messages sent as notification.

- → Click [🖋] to open edit window.
- → Enter your cell phone number in the [Telephone number] input field.
- → Click [Next >] to confirm your cell phone number. You will receive a verification code by text message.
- → Enter the verification code.
- → Click [Save] to confirm the verification code.

### – Language

- → Click [𝒜] to open edit window.
- → Select language (Deutsch/English).
- → Click [Save] to confirm.

#### Password

- → Click [𝒜] to open edit window.
- → Enter your new password in [New password].
- → Enter your password in [Current password].
- → Click [Save] to save the new password.

### Presentation

- → Click [𝒜] to open edit window.
- → Select presentation (Standard/Extended (expert mode)).
- → Click [Save] to confirm.

### **Device overview**

The device overview shows the number of devices that have been shared for the user. Click the device category tile to open the corresponding device overview.

# 11.2 Viewing invoices\*

The number of SAMSON devices are shown for which your organization has been invoiced in the current month.



### Reading invoices from the menu bar

→ Select [ $\clubsuit$  >  $\clubsuit$  Profile > Invoices].

# 11.3 Changing the online design of SAM DISTRICT ENERGY\*

The colors used on the web interface can be changed to match the corporate design of an organization.

### Changing the interface design in the menu bar

→ Open profile window ( $\blacksquare$  - >  $\blacksquare$  Profile > Presentation).

The colors of the following elements can be changed:

- Menu colors (primary, menu separating lines)
- Backgrounds (menu bar, main window, page menu)
- Fonts (menu, page menu, body text, deactivated text, link text)
- Buttons (confirmation, tags, groups)
- → Click [ ] to open color menu.
- → Changing the color:
  - By changing the RGB color palette
  - By clicking the required color in the palette
- → Click [Save] to confirm the change.

## 11.4 Access privileges

## 11.4.1 Managing administrators\*

### 

Loss of admin privileges as a result of changing your admin privilege settings. The lost admin privileges can only be recovered by another administrator. → Do not change the admin settings.

SAM'DISTRICT ENER	RGY		Search		•	-
	Admi	nistrators				
\$ Invoices						
Reports		NAME	INVOICES	USER	DEVICES	
Communication		»Administrator 1«	-	۰	•	
Devices		»Administrator 2«	•	٠	۰	
Permissions		»Administrator 3«	-			
Administrators	2	»Administrator 3«				
User groups		»Administrator 4«	-		🗢 add	
Device groups		Logged-on administrator 5	•	•	•	
Adaptations				-	🗢 add	
Mailboxes	-	»Administrator 6«	100		0 000	

#### User management on the menu bar

### i Note

The [Administrators] menu item is only visible for users with admin privileges.

→ Select [▲ -> ▲ Profile > Administrators].

All administrators with their admin privileges are listed.

The 🎒 icon indicates the user currently logged in.

### i Note

An administrator can only change already assigned admin privileges.

→ Select administrator whose admin privileges you want to change.

- → Assign [✔] or withdraw ([─] admin privileges.
- → Click [Save] to save the changed setting.

### Adding a new administrator

- → Click [+] (bottom right).
- → Enter the e-mail address of the new administration in the [New administrator] window.
- → Assign [✔] or withdraw ([─] admin privileges.
- → Click [Save] to confirm the newly added administrator.

The newly added administrator receives an e-mail with a link to access SAM DISTRICT ENERGY (see section 3).

### **Deleting administrators**

- $\rightarrow$  Select administrator (S) that you want to delete.
- → Click [Delete] (bottom left) to delete the selected administrator.

## 11.4.2 Managing device groups\*

To make it easier to find devices in SAM DISTRICT ENERGY, they can be organized in device groups.

#### Managing device groups in the menu level

SAMDERICTENERGY			•	
A mush	User groups			
5				1.10
Parmenters		PUTR	INCR	PROVIDENS
E Administra Decemponis E Decemponis America E Parlama O Altanologia D Altanologia	<ul> <li>Averle tradiguese</li> </ul>	Pering around Restinguists		<ul> <li>Als</li> <li>Experimental State</li> <li></li></ul>
	inter	Styles e spectrum status Edual Edual		ton Long Dag
8	D 5xd1,000,87	Explicitly subscried devices		Dan Andres

#### **Executable** actions

Delete	Deleting selected device group
+	Add device group (see information under 'Managing user groups*' on page 85)
C	Refresh reading

→ Click [▲ - > ▲ Profile > Permissions > Device groups] to open 'Device grouping' window.

1. Filter	2. Gerate		3. Gruppe		
Search Device search (name, address, meta data)	Device category	Labels No selection +	Device groups	Status No selection +	
Condition			₿.		
			Cancel < Back	Next > Save	

- → Set filter to find devices that you want to add to a device group. Possible filter criteria include:
  - Plain-text search by device name, labels or device groups
  - Device category (gateways, SAM LAN Gateways, controllers, meters, Modbus devices)
  - Labels (user-defined labels listed)
  - Device groups (user-defined device groups listed)
  - Status (operational, not reachable, with errors, inactive)
  - Conditions (customizable entries):

Conditions include:

Current flow set point (total)	<=	Fixed value	80 °C
[Device property/data point]	[Operator]	[Source]	[Value]

- $\rightarrow$  Click [+] to add condition.
- → Define device property/data point, operator, source and value.
- → If several conditions are to apply, add additional condition.
- Click [👜] to delete conditions.
- → Click [Next >] to confirm filter criteria. The reading changes to '2. Devices'.

1. Filter	2. Gerate	3. Gruppe	
1		a	
a device selection is d	namic, i.e. the number of selected devices may change	If you select individual devices, the device group	always
sociush as the steires			
nsists of these devices Select individual d	In this case the filter settings are not saved.		

→ Select devices for the new device group.

All filtered devices can be added to the device group. The device group changes automatically when the filter criteria for devices applies or no longer applies.

You can select individual devices for the device group if you want the same devices always to be added to the device group:

- → Check the 'Select individual devices' box (♥).
- → Select devices for the device group.
- → Click [Next >] to confirm the device group. The reading changes to '3. Device groups'.

1. Filter	2. Geräte	3.	Gruppe		
me		14			
ne					
				Next >	C

- → Enter a name for the device group.
- → Click [Save] to confirm the new device group.

## 11.4.3 Managing user groups\*

Certain privileges are defined in user groups. As a result, it is possible to assign ready-defined privileges.

			( • ) [ •
	FILTER	DATEN	ZUGRIFFSRECHTE
8	Gerätekategorien	alles	alles
	Status funktioniert		
8	Suchtext Label	alles	<ul> <li>Info</li> <li>Anlagenschema</li> <li>Daten</li> <li>Ereignisse</li> <li>Zahlerstand</li> <li>Heizkreis 1</li> <li>Heizkreis 3</li> <li>Heizkreis 3</li> <li>Trinkwaser</li> <li>Analyse</li> <li>Konfiguration</li> <li>Gerate</li> </ul>
Löschen Freigeben	Alle Geräte	alles	-

Executable a	ictions
Delete	Deleting selected user group
Unlock	Sharing selected user group (see Window 36: Sharing groups)
+	Adding user groups (see Window 37: User groups)
<i>C</i>	Refresh reading

#### Sharing user groups in the menu level

- → Select [ $\blacksquare$  → >  $\blacksquare$  Profile > Permissions > User groups].
- → Click [Share] to open the 'Share groups' window.

- → Enter the e-mail address of the user that you want to add to the user group.
- → Click [Share] to confirm.

Share groups	×
emails	
The following groups will be shared: Alle Geräte (nur lesen)	
	Cancel Share

### Adding user groups in the menu level)

- → Select [▲ > ▲ Profile > Permissions > User groups].
- → Click [+] to open the 'User groups' window.

1. Filter	2.	Gerate	3.	Daten		4. (	Gruppe		
Search		Device category	Labels		Device	groups	Status		
Device search (name, address, meta data)	۹	No selection 👻	No selec	tion .	No sele	chon •	No selection		
Condition									
+									
					Cancel	< Back	Next >	Save	
					Cancel	< Back	INEXT 2	Save	

- → Set filter to find devices that you want to share in an user group. Possible filter criteria include:
  - Plain-text search by device name, labels or device groups
  - Device category (gateways, SAM LAN Gateways, controllers, meters, Modbus devices)
  - Labels (user-defined labels listed)
  - Device groups (user-defined device groups listed)
  - Status (operational, not reachable, with errors, inactive)
  - Conditions (customizable entries):

 Conditions include:
 Current flow set point (total)
 <=</td>
 Fixed value
 80 °C

 [Device property/data point]
 [Operator]
 [Source]
 [Value]

 → Click [+] to add condition.

 → Define device property/data point, operator, source and value.

 → If several conditions are to apply, add additional condition.

- Click [🖮] to delete conditions.
- → Click [Next >] to confirm filter criteria. The reading changes to '2. Devices'.

ser grouping					
1. Filter	2. Geräte	3. Daten	4	. Gruppe	
a device selection is dyn	amic, i.e. the number of selected devic	es may change. If you select ind	ividual devices,	the device group	always
	amic, i.e. the number of selected devic this case the filter settings are not save		ividual devices,	the device group	always
	this case the filter settings are not save		ividual devices,	the device group	always

→ Select devices for the new device group.

All filtered devices can be added to the user group. The device group changes automatically when the filter criteria for devices applies or no longer applies.

You can select individual devices for the user group if you want the same devices always to be added to the device group:

- $\rightarrow$  Check the 'Select individual devices' box (S).
- → Select devices for the user group.
- → Click [Next >] to confirm the device group. The reading changes to '3. Data'.

2. Geräte		3. Daten	4. Gruppe
le			Share
ortices	^		Device properties
to			Туре
wices			
umber			
istered at	≓		
ile			
Varian			
	~		
	artius to wices umber istered at	interioria	rtios ▲ to vices umber istered at te le

- → Select data point that you want to be shared.
  - → Select data points from the [Available] column to add them to the selection.
  - → Select data points in the [Shared] column to remove them from the selection.
- → Click [Next >] to confirm data points. The reading changes to '4. Group'.

Jser grouping					×
1. Filter	2. Devices	3. Data	4.	Group	
lame					
Demowall					
resets					
»Mailbox	2«	Everythin	ng Expert	Standard	None
vermissions »Mailbox	3«				
ofo	-			¥ 4	-
ystem scheme				<b>*</b> «	- 9
Data				<b>~</b> <	-
vents				<b>*</b> «	-
leter reading				<b>~</b> 4	- •
feating circuit 1				<b>*</b> «	-
feating circuit 2				<b>~</b> «	- 4
leating circuit 3				<b>~</b> •	- •
Drinking water				<b>~</b> •	
arameterization				× •	-
leating circuit 11				<b>~</b> «	- 0
leating circuit 12				¥ 9	-
leating circuit 13				× 4	-
malysis				<b>~</b> •	-
lser				~ .	

- → Enter name for the user group.
- → Assign authorizations.
- → Click [Save] to confirm the new user group.

## 11.4.4 Managing mailboxes\*

Mailboxes allow alarms to be sent to a group of users.

## → Select [▲ - > & Profile > Mailboxes] to open the communication statistics.

			. (
NAME	E-MAIL ADDRESSES / TELEPHONE NUMBERS	ALARMS	REPORTS
»Mailbox 1«		0	0
Postfach 1		0	0
WebHook	100	0	o

Delete	Delete mailboxes
+	Add mailboxes (see Window 38)
<i>C</i>	Refresh reading

#### Adding mailboxes in the menu level

- → Select [ -> = Profile > Permissions > Mailboxes].
- → Click [+] to open the 'User groups' window.
- Clarify which users are to added to the mailbox to ensure the right users are notified of alarms.
- → Enter the name of the mailbox.
- → Enter the e-mail address of the first user that is to receive the alarm.
- → Click [+] to enter further e-mail addresses.
- $\rightarrow$  Agree to the privacy policy ( $\boxdot$ ).
- → Click [Save] to confirm the mailbox.

Click [Cancel] to close the window without performing any of the options.

Name			
Name			
E-mail addre	sses / telephone num	ibers	
			+
Concerned in the local division of the local			
perso	s on the email list above	rovided data available to all administrators. All a agree The data is used exclusively for the will be no data transfer to third parties.	

Window 38: New mailbox

## 11.4.5 Managing API token\*

API tokens are required to allow devices to access SAM DISTRICT ENERGY. API tokens are assigned in SAM DISTRICT ENERGY for previously defined device groups.

NAME	TOKEN			DEVICE GROUPS	EXPIRATION DATE	IP RANGE	MODBUS ACCESS
Alle Zähler in FFM	٠	в	٥	Zähler	1.52	121	1.21

Executable	actions		
Delete	Delete selected API token		
۲	Show API token		
6	Copy API token to clipboard		
$\bigotimes$	Change to test level ([API] menu)		
+	Create API token (see Window 39)		
3	Refresh reading		

### Creating API token in the menu level

- → Select [♣ > ♣ Profile > API].
- → Click [+] to open the 'User groups' window.

- → Select device groups in the [Available] column to share them.
- → Select device groups in the [Shared] column to remove them from the selection.

### i Note

Device groups are managed in the [♣ -> ♣ Profile > Permissions > Device groups] menu (see section 11.4.2).

- → Click [Next >] to confirm device groups. The reading changes to '2. Token'.
- → Enter names, expiry date and permissible IP range.
- → Click [Save] to confirm the entries.

1. Device groups		2.	Token		
Available				Share	
Alle Geräte (nur lesen) Regler (leson) Zähler Standard		#			
	[	Cancel	< Back	Next >	Save
API token create	(	Cancel	≮ Back	Next >	Save
API token create	[	Cancel	< Back	Next >	_
		Cancel		Next >	_
1. Device groups		Cancel		Next >	_
1. Device groups Name Token description		2.		Next >	_
1. Device groups	ũ	2.	Token IP range	Next >	_
1. Device groups Name Token description Expiration date	ũ	2. Valid	Token IP range		_
1. Device groups Name Token description Expiration date not set		2. Valid	Token IP range Est limit per		_

Window 39: Creating API token

## 11.5 Viewing the connection status\*

The connection statistics show the current connection status of the gateways (online/offline) and the bytes transferred per day and per device.



Curr	ent gateway status	Gateways with	disconnecti	ons	Bytes tran	sfered	
	$\cap$	Yesterday	Last 7 days	Last 30 days	Yesterday	Last 7 days	Last 30 day:
•0	nline: 2 Offline: 0	0	1	1	1 MB 3 M	IB <b>1 MB</b> 15 MI ce per day <b>■</b> Alltog	
onne	action data						
0	NAME	OFFLI T EREIG		DATEN/TAG	DATEN/WOCHE	DATEN/MONAT	
	• »Gateway 1« Dru				2.03 MB	3.80 MB	100 %

Executable a	ctions
1	Sort entries
I CSV	Write data to a CSV file (see section 5.2.1.1)
φ	Select columns (see section 11.5.1)
C	Refresh reading

## 11.5.1 Selecting columns

- → Click [♣] to open the 'Select columns' window.
- → Select column headings in the [Available] column to add them to the table.
- → Select column headings in the [Selected] column to remove them from the table.
- → Click [Save] to confirm the columns.

Available		Selected	
		Offline-Ereignisse	
		Daten/Tag	
		Daten/Woche	
	≓	Daten/Monat	
		Online/Tag	
		Online/Woche	
		Online/Monat	
		Cancel Sav	

# 11.6 API

The [API] menu contains API documentation and serves as a test level for software developers who are in charge of connecting devices with SAM DISTRICT ENERGY over the API interface.

Download specification	
The API is specified using Swagger and the OpenAPI 3.0.1 format. You can download the si sed to generate code for API access as described here.	pecification here. The specification file can be
lajor API version number changes indicate backwards incompatible changes and will result ersion number changes extend the API in a backwards compatible way, e.g. by adding new	
You can try the API online. Click the 'Authorize'-Button and enter a valid API token. Hint: The my IP filtering is active for the used API token.	e requests might be rejected (403 status code)
	Authorize 🔒
ierver	
https://samson-werk-ffm.trovis-team.com/api/public/v1 v	
D	~
Devices Actoria to device information	

# 12 Annex

## 12.1 Secure login

SAM DISTRICT ENERGY offers various methods for secure login. This section contains recommended practices.

### Secure passwords

Secure passwords should contain at least 10 characters and include uppercase and lowercase letters, digits and special characters.

### Login and logout practices

A user can only be logged in to one device at a time. A further login from another browser or end device causes an automatic logout of the previous login session.

The users are also automatically logged out after 15 minutes inactivity in SAM DISTRICT ENERGY.

### We recommend the following behavior to work securely in SAM DISTRICT ENERGY:

- → Only assign user privileges that users need to perform their work.
- → Delete user access after it is no longer required.
- ➔ Do not make the password accessible to third parties. Do not save them in a browser. Change passwords regularly.
- → Log out to close SAM DISTRICT ENERGY in the [▲ -> (→ Logout] menu.

## 12.1.1 Two-factor authentication

Two-factor authentication (2FA) is widely used method for a more secure logon over the Internet. If the 2FA method is not used, user log on by entering their user name and password. Two-factor authentication involves a login in two stages: after entering the username and password, a PIN automatically generated on the user's smartphone must be entered.

A TOTP authenticator app (e.g. Microsoft<sup>®</sup> authenticator app) is required for two-factor authentication in SAM DISTRICT ENERGY. Contact your IT department in your organization to select an appropriate app.

2FA can be activated as an option for a client in SAM DISTRICT ENERGY. In this case, this login option is mandatory for all the client's users.

### Registering and changing 2FA login

Once the 2FA authentication is activated in an organization or for a client, all SAM DISTRICT ENERGY users must register their end device to be able to log in. Users must perform the following action while logging in for the first time:

→ Scan the QR code with an appropriate app. The organization/client receives the QR code during the 2FA activation.

The authenticator app generates a PIN for login.

→ Enter the PIN into the login window of SAM DISTRICT ENERGY.

When users log into SAM DISTRICT ENERGY the next time, they receive an automatically generated code on their authenticator app after entering a password. Users must then enter this pin into the login window of SAM DISTRICT ENERGY.

## i Note

After changing the end device, users must first log in using the old device and deactivate it in [Profile > My Account > 2FA]. User can then log in using the new end device as described above.

### Restore 2FA registration without an active end device (device lost or stolen)

If the 2FA registration is activated in SAM DISTRICT ENERGY and the user no longer has access to the end device used for login, SAMSON can be contacted to delete the registered end device. However, only registered contacts are authorized to have end devices deleted. A customer reference number is required in this case.

### i Note

- The client contact must be specified in the SAM DISTRICT ENERGY contract.
- We strongly recommend that organizations/clients only accept personal demands to delete a registered user. Do not react to demands sent by e-mail or by a third party.

# 12.2 Forgotten password or locked account

Proceed as follows if you have forgotten your password or your account has been locked:

- → Click [ Forgot password]. You will receive an e-mail with a link to unlock your account and assign a new password.
- → Click the line in the e-mail and follow the instructions.

## i Note

Administrators and the support team are unable to reset the password.

SAM DISTRICT ENERGY	samson
E-Mail	
Password	
Remember me	
LOG I	N
Forgot password?	Language: EN -

## EB 6901 EN



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